

Govt. College of Engineering Amravati
(An Autonomous Institute of Govt. of Maharashtra)
VMV Road, Near Kathora Naka Amravati-444 603 (MS)

Circular

CEAM/Dean office/MTech/2010/
Date: 27.07.10

Subject: Attendance of M.Tech. students during their dissertation work

M. Tech full time students have to carry out their dissertation (Phase I & II) in second year of their college. While part time students have to complete it in three phases in their second and third year. It is observed M.Tech. students come to the College when they have lectures (theory courses) given in the time table while during dissertation phases they even do not contact their guides which result in non completion of degree in the stipulated time period. It is also known that maximum duration for completion of their studies is well defined in the rules (accepted by them) failing which such students are removed from the roll and they can not pursue their remaining program.

In order help students complete their degree in time; following guidelines have been formulated for dissertation.

1. All full time students have to come to the institution daily, during dissertation phases, and sign the attendance register kept with head of the concerned department. Head of the department or the teacher deputed shall check it daily and put his/ her signature.
2. Part time students have to come to the institution on any three days (as per convenience of the guide) as decided by respective guide and approved by Head. And keep proof of attendance with Head who will check it weekly
3. By the end of semester concerned guide shall calculate the percentage attendance and accordingly make him eligible/ not eligible.
4. If a student is declared not eligible, he has to re-register again for the same semester in the subsequent semester by paying fees (no fee concession allowed)
5. Rigorous monitoring shall be conducted by the department by arranging frequent presentations and seminars in the presence of all guides and Head.
6. Department may decide the amount of work completed at different stages and evaluate the performance accordingly

These guidelines shall be followed scrupulously and reported to the Dean (Academics) regularly. Also the list of not eligible students at any stage during dissertation shall be communicated to Dean (Academics) as per the schedule

Principal;

c.c to Head Civil/ Mech./ Electrical/ Electronics/ Computer for information as well as display for the information of students

The Member Secretary
AICTE Western Region,
Industrial Assurance Building
2nd floor Nariman Road
Mumbai-400 020

Sub: Submission of compliance report 2010-11 of the Institute's AICTE Web Portal

Sir,

With reference to above, please find herewith the compliance report of the Institute's AICTE Web-Portal. The information on the portal was already uploaded and the report was submitted on 31.03.10.

Thanking you.

Principal
Govt. College of Engg. Amravati

CC to-

1. The Director, Directorate of Technical Education, M.S. Mumbai
2. Hon Secretary AICTE, New Delhi