



GOVERNMENT COLLEGE OF ENGINEERING AMRAVATI

(An Autonomous Institute of Govt. of Maharashtra)

"Towards Global Technological Excellence"

Phone No. 0721-2531930 (Principal) 2531929 (Office) Fax: 2531931

Website: www.gcoea.ac.in

QUOTATION

No.: CEAM/Q/CSE/2022-23/2420.
Office of Principal,
Govt. College of Engineering, Amravati.
Date : 57 07/2022

To,
M/s

Data Center, Uploaded on website and Display on college notice board

Subject: Quotation for Compressive AMC of Computers & printers

Dear Sir,

I have to request you to kindly quote your lowest reasonable rates in term of Rupees for the following items and send the quotation in the sealed cover so as to reach the undersigned on or before **16/07/2022 till 5.00 pm.**

Sr. No.	Description of the Spare with specification	Approximate Quantity	Rate for one Year (Inclusive of GST & any tax & manpower)
a	List of services: 1) Inspection cost for identifying the problem 2) Successful installation & running of computer, printer	As per requirement	
b	Computer/Printer/Peripherals & their parts List of item is enclosed with this		

Note: - (1) The dispatch number of this office and the department for which the quotation is desired should necessarily be superscripted on the envelope.

TERMS AND CONDITION

Eligibility Criteria:

1. The bidder should have at least two years' experience in IT facility management/annual repairs and maintenance of computer system, peripherals, accessories & LAN. Testimonial should be enclosed as proof.
2. The bidder should have two running contracts with any Govt. /Semi Govt. Dept./PSU/Bank for at least 1 year. Testimonial should be enclosed as proof.

3. The minimum annual turnover for each of the past two years should be Rs. Five lakh in repairs and maintenance of computer system, peripherals, accessories, and testimonials should be enclosed as proof.
4. The bidder should have at least 01 hardware engineers/technician with minimum one year experience in respective areas.
5. Principal GCOE Amravati reserves the right to allot the contract to single or multiple vendors with same rates.

Testimonial and records to be furnished

The bidder should enclose the following records duly self-certified in support of their bonafide.

- a.) Testimonial from not less than 1 (one) Govt./Semi-Govt./Public Sector Organization /reputed organization regarding their satisfactory performance of similar contract for one years. (In Form 'A')
- b.) Copy of three years' audited balance sheet and profit and loss account duly signed by chartered accountant (In Form 'B')
- c.) List of professionally qualified Personnel of the vendor. (In Form 'C')
- d.) Copy of Certificate of registration/incorporation of the agency.
- e.) Copy of Income Tax Registration Certificate /PAN, Service Tax, etc.

In the absence of any of the aforesaid documents, the bids may not be accepted or at the discretion of GCOEA.

Signature of Tenderer

I. Form 'A' (Experience & Running Contracts)

Sl. No	Name of Organization (With Address and Phone Number).	Experience (Atleast for 2 years)		Nature of Experience
		From Date	To Date	
1.				
2.				
3.				
4.				
5.				
6.				

*The contractor will submit the self-attested certificate for the purpose of verification of authenticity of dealer recorded in the Performa.

Signature of Tenderer

II. Form 'B' (Turnover and Profitability)

Sl. No	Financial / Accounting year	Profit	Loss	Annual Turnover (from repairs and maintenance Services)
1.				
2.				
3.				
4.				

*Balance Sheet duly signed by Chartered Accountant & self-attested by the vendor/tenderer three years 2017-18, 2018-2019.

Signature of Tenderer

III Form 'C' (At least one professionally qualified employees)

Qualification: (Please put a tick (✓) mark in appropriate column)							
Sr. No	Name	BE/B.Tech/ MCAs/DoEACC 'B' Level	M.Sc (IT)/BCA/DOEA CC 'A' Level	B.Sc. (IT) PGDCA/DOE ACC'O' Level Others (Pl. specify)	Addl. Qualification- I CCNA, MCSE, MCSA, CNE, etc. (Pl. specify)	Addl. Qualification -2	Remarks
1.							
2.							
3.							
4.							

Signature of Tenderer

SCOPE OF WORK.**1. Key Deliverables / Scope of work:**

- 1.1 Provision of minimum one number of qualified service engineers/technician, at GCOE Amravati for services mentioned hereunder, for the items given above.
- 1.2 Call Management Services

- 1.3 Desktops and peripherals Management Services.
- 1.4 Prevent and Proactive Maintenance of equipment's, including quarterly cleaning of outer parts/covers with appropriate non-corrosive cleaner.

2. Call Management Services

- 2.1 Providing a single point contract
- 2.2 Maintain an updated on-line help – desk telephone number
- 2.3 Problem escalation in case of service levels not adhered.
- 2.4 Identification and resolution of chronic faults and problems.
- 2.5 Monthly analysis of calls received and resolved. Or by Stationed Service Engineer as per the format provided at sites.

3. Desktop and Peripherals Management Services

- 3.1 Hardware & Software troubleshooting
- 3.2 Installation of up gradation of System software.
- 3.3 Peripheral (Printer /Scanner etc.) Management.
- 3.4 Desktop performance monitoring, fine- tuning and optimization.
- 3.5 Support for Windows XP/7/8/10.

4. Report and Review.

Process Documentation

- 4.1 Call Register
- 4.2 Call Summary
- 4.3 Daily Call Pending report
- 4.4 Engineer attendance report

Signature of Tenderer

5. Terms & Conditions:

- 5.1 The Annual Maintenance Contract includes preventive as well as corrective maintenance.
- 5.2 The agency service engineer/technician should be available daily in the campus.
- 5.3 In case of need to replace any item/component, the agency shall provide original make genuine parts/components of similar or higher configurations.
- 5.4 The agency shall produce the Cash Memo's/Certificate/Document in proof providing genuine components to replace the faulty ones; on demand.
- 5.5 The Company shall ensure to abide by the copy right, intellectual property rights and other laws as may be applicable for providing any replacements for any malfunctioning the components/items/software under and any violation of any legal requirement by the agency in this regard shall lead to termination of the contract forthwith and forfeiture of security money. Besides ensuring compliance to all legal requirements will be the responsibility of the agency, failure to do so would lead to consequences aforesaid.
- 5.6 Deposit Rs.100 at the time of submission of quotation document as quotation cost.

5.7 College may purchase 10 % sample of spare part which frequently used to avoid operational delay.

5.8 The payment condition will be 90% after goods received at campus found ok condition and 10% after utilization by vendors.

5.9 It is mandatory to repair equipment in campus premises i.e. at Computer dept. Under faculty supervision of Computer dept.

5.10 Bidder has to maintain minimum 10% stock of the items which frequently used at the GCOE, AMRAVATI.

6. Validity:-

6.1 The contract shall be valid for financial year 2022-23 from date of award and may be extended by another one year at the sole discretion of Principal, GCOE, AMRAVATI. Institute will have exclusive right to terminate the contract by giving one month's notice.

6.2 The company has to give 1 month's advance notice, if they wish to leave the contract before scheduled expiry. Contravention of the same would lead to forfeiture of performance guarantee/security money along with all outstanding dues.

Signature of Tenderer

7. Standard of performance and Penalty for failures:

7.1 If the agency repeatedly fails to rectify the faults for a period exceeding 7 days, apart from the repairs at their cost and risk as bid, GCOEA may terminate the contract of the agency forthwith and may forfeit the security deposit.

7.2 The agency shall in no case, replace any item/component with inferior item and if found doing so, the contract shall stand terminated with immediate effect and security deposit will be forfeit.

7.3 GCOEA reserves the right to reject any or all the bids and cancel the quotations without assigning any reason.

7.4 The calls will be received centrally, shall be provided daily to the concerned service engineer by the concerned official of Computer Science & Engineering Department of the institute, and shall be attended immediately on receipt of the same. The firm shall maintain proper service call sheets, which will be duly signed by the engineer and the owner of the equipment.

7.5 Hard Disk, Logic Cards, SMPS, Mother Boards if not repaired then they shall be replaced with OEM branded parts/products only.

7.6 The amount of penalty levied will be 1% of total cost of parts to be replaced or Rs.100 per day whichever is more.

8. Payment Terms:-

The comprehensive maintenance charges shall be payable to the service provider

8.1 After repairs of computer and peripherals a bill will be processed on monthly basis

to reduce burden on payment distribution process.

8.2 Company have to submit GST bill within five working days after successfully repair of computer and peripherals including testing charges if any.

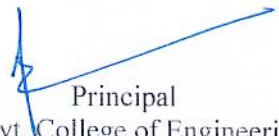
8.3 If any discrepancy occurs in the bill clearance it must be addressed within 3 months in order to avoid duplication of bill process.

9. Agreement:-

The selected vender shall have to sign an agreement, on non-judicial stamp paper of appropriate value, containing details of terms and conditions after issue of letter of intent (LOI).

10. **Performance Security:** However the repair must be carried out in campus, there should be the provision of compensation for any damage of college property. Company has to deposit security amount of Rs. 10000/- (Ten Thousand rupees only) in the form of Cash/Demand Draft at the time of signing the agreement.

Signature of Tenderer


Principal
Govt. College of Engineering
Amravati

Principal
Government College of Engineering
Amravati

List of Items					
Government College of Engineering, Amravati					
		No:CEAM/Q/CSE/2022-23/ 2420			
		Last date of receiving Quotation: 16/07/2022			
Sr. No	Item Description	Item Code / Make			
1	i - Inspections Charges per Computer	Item 1			
2	ii - Repairing Charges per Computer	Item 2			
3	Maintencenses Charges per year per Machine	Item 3			
4	Mother Board 81/Intel	Item 4			
5	Mother Board 31/Intel	Item 5			
6	Mother Board 61/Gigabyte	Item 6			
7	Mother Board for i3 processoe	Item 7			
8	Mother Board for i5 processoe	Item 8			
9	Ram 1 GB DDR1	Item 9			
10	Ram 1 GB DDR 2	Item 10			
11	Ram 2 GB DDR 2	Item 11			
12	Ram 1 GB DDR 3	Item 12			
13	Ram 2 GB DDR 3	Item 13			
14	Ram 2 GB DDR 4	Item 14			
15	Ram 4 GBDDR 4	Item 15			
16	Ram 8 GB DDR 4	Item 16			
17	Ram Laptop 8GB	Item 17			
18	Ram Laptop 4GB	Item 18			
19	Ram Laptop 2GB	Item 19			
20	DVD RW Drive USB/EXTERNAL	Item 20			
21	DVD RW Drive	Item 21			
22	SMPS Tower Type Desktop PC	Item 22			
23	SMPS All in One & Mini Tower (Desktop)	Item 23			
24	Processor Core i3	Item 24			
25	Processor Core i5	Item 25			
26	Processor Core i7	Item 26			
27	Processor DC	Item 27			
28	Headphone with MIC	Item 28			
29	Web camera	Item 29			
30	Mouse USB	Item 30			
31	Mouse USB	Item 31			
32	Keyboard USB	Item 32			
33	Keyboard USB	Item 33			
34	Combo Keyboard Mouse	Item 34			
35	Wireless Combo Keyboard	Item 35			
36	HDD Sata 500GB	Item 36			
37	HDD Sata 1TB	Item 37			
38	HDD Sata 2TB	Item 38			
39	HDD Sata 4TB	Item 39			
40	HDD Sata 8TB	Item 40			
41	Ext HDD 1TB	Item 41			
42	Ext HDD 2TB	Item 42			

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43	Ext HDD 4TB	Item 43			
44	Ext HDD 8TB	Item 44			
45	Ext HDD 16TB	Item 45			
46	Ram SSD 128	Item 46			
47	Ram SSD 256/	Item 47			
48	Ram SSD 512	Item 48			
49	Ram SSD 1TB	Item 49			
50	PCI VGA Card/Intel	Item 50			
51	HDD Sata Cable	Item 51			
52	USB Printer Cable	Item 52			
53	LPT Printer Cable	Item 53			
54	USB HUB/Iball	Item 54			
55	Power Cord	Item 55			
56	Cabinet with Power Supply Iball/intex/	Item 56			
57	Cmos Battery/Intex	Item 57			
58	Battery for UPS 100AH 12V	Item 58			
59	Battery for UPS12 V/7 AH	Item 59			
60	Spike Suppressor Socket	Item 60			
61	QUICK HEAL BUSSINESSADMIN CONSOL PER USER	Item 61			
62	QUICK HEAL TOTAL SEQRITY ADMIN CONSOL PER USER	Item 62			
63	Antivirus Quick HEAL TOTAL FOR 1 YEAR	Item 63			
64	Antivirus Net Protector/NP	Item 64			
65	Antivirus Quick Hill AV FOR 1 YEAR	Item 65			
66	OTG Pen Drive 64 GB	Item 66			
67	OTG Pen Drive 32 GB	Item 67			
68	Pen Drive 64 GB	Item 68			
69	Pen Drive 8 GB	Item 69			
70	Pen Drive 16 GB	Item 70			
71	Pen Drive 32 GB	Item 71			
72	DRUM UNIT PANTUM	Item 72			
73	TONNER PANTUM Orignal	Item 73			
74	DRUM UNIT BROTHER	Item 74			
75	TONNER BROTHER	Item 75			
76	TONNER BROTHER ORIGNAL	Item 76			
77	Tonner Orignal Canon 303	Item 77			
78	Tonner Orignal HP 12A	Item 78			
79	Tonner for Printer Canon Compatible	Item 79			
80	Tonner for Printer HP Compatible	Item 80			
81	Tonner for Multifunction Printer HP/Canon/Brother Compatible	Item 81			
82	Cartridge for DMP	Item 82			
83	Monitor LED TFT 24 Inch/Dell/HP/Sumsung	Item 83			
84	Monitor LED TFT 19 Inch/Dell/HP/Sumsung	Item 84			
85	Monitor LED TFT 20 Inch/Dell/HP/Sumsung	Item 85			
86	LaserJet Printer - Single Functional canon	Item 86			
87	LaserJet Printer - Multifunctional Functional canon	Item 87			
88	LaserJet Printer Colour	Item 88			
89	Scanjet Scanner	Item 89			
90	Dot Matrix Printer	Item 90			
91	RJ 45 Lan Connector D link	Item 91			
92	RJ 45 Coupler D link	Item 92			

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93	4-pair, Cat6 UTP Cable, roll of 305m Dlink/Digilink	Item 93			
94	Jack Panel 24-port loaded	Item 94			
95	Cat6 Patch Cords - 1 Meter	Item 95			
96	Cat6 Patch Cords - 2 Meter	Item 96			
97	IO-Information Outlet 6 UTP	Item 97			
98	Face Plate -SinglePort Shutter	Item 98			
99	Surface Mount Box	Item 99			
100	Wall Mount Rack	Item 100			
101	UTP cable laying charges with all accessories per MTR	Item 101			
102	Wireless 4G Router	Item 102			
103	Wi-Fi Dongal USB	Item 103			
104	Wireless Router 4 Port	Item 104			
105	Layer 2 Switch 24Port	Item 105			
106	USB Lancard	Item 106			
107	USB Lancard Wireless	Item 107			
108	Lan Cable Cat 6	Item 108			
109	Crimping Tool Digilink/D-link	Item 109			
110	Punch Tool Digilink/D-link	Item 110			
111	5 Port Switch	Item 111			
112	8 Port Switch	Item 112			
113	24 Port Switch	Item 113			
114	Laser Cartridge Toner Refill HP/CANON PRINTERS	Item 114			
115	Toner Chip HP/CANON PRINTERS	Item 115			
116	Drum HP/CANON PRINTERS	Item 116			
117	Blade HP/CANON PRINTERS	Item 117			
118	Doctor Blade HP/CANON PRINTERS	Item 118			
119	Roller HP/CANON PRINTERS	Item 119			
120	Magnitec Rod HP/CANON PRINTERS	Item 120			
121	Laser Cartridge Toner Refill BROTHER PRINTERS	Item 121			
122	Toner Chip BROTHER PRINTERS	Item 122			
123	Drum BROTHER PRINTERS	Item 123			
124	Blade BROTHER PRINTERS	Item 124			
125	Doctor Blade BROTHER PRINTERS	Item 125			
126	Roller BROTHER PRINTERS	Item 126			
127	Magnitec Rod BROTHER PRINTERS	Item 127			
128	Laser Cartridge Toner Refill PANTUM PRINTERS	Item 128			
129	Toner Chip PANTUM PRINTERS	Item 129			
130	Drum PANTUM PRINTERS	Item 130			
131	Blade PANTUM PRINTERS	Item 131			
132	Doctor Blade PANTUM PRINTERS	Item 132			
133	Roller PANTUM PRINTERS	Item 133			
134	Magnitec Rod PANTUM PRINTERS	Item 134			
135	Roller PANTUM PRINTERS	Item 135			
136	Magnitec Rod PANTUM PRINTERS	Item 136			
137	Inspections Charges per Printer	Item 137			
138	Repairing Charges per Printer	Item 138			
139	Maintencenses Charges per year per Printer	Item 139			
140	Teflon sleeve For HP/Canon Single Functional Printer	Item 140			
141	Power supply For HP/Canon Single Functional Printer	Item 141			

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142	Fuser assembly For HP/Canon Single Functional Printer	Item 142			
143	Fuser (Heating element) For HP/Canon Single Functional Printer	Item 143			
144	Paper tray pickup sensor For HP/Canon Single Functional Printer	Item 144			
145	Image transfer roller For HP/Canon Single Functional Printer	Item 145			
146	Pick roller For HP/Canon Single Functional Printer	Item 146			
147	Heating roller For HP/Canon Single Functional Printer	Item 147			
148	Teflon sleeve For HP/Canon Multi Functional Printer	Item 148			
149	Power supply For HP/Canon Multi Functional Printer	Item 149			
150	Fuser assembly For HP/Canon Multi Functional Printer	Item 150			
151	Fuser (Heating element) For HP/Canon Multi Functional Printer	Item 151			
152	Paper tray pickup sensor For HP/Canon Multi Functional Printer	Item 152			
153	Image transfer roller For HP/Canon Multi Functional Printer	Item 153			
154	Pick roller For HP/Canon Multi Functional Printer	Item 154			
155	Heating roller For HP/Canon Multi Functional Printer	Item 155			
156	Scanning Assembly For HP/Canon Multi Functional Printer	Item 156			
157	Powder Tank BROTHER PRINTER	Item 157			
158	Tonner Gear BROTHER PRINTER	Item 158			
159	Powder Tank Chip PANTUM PRINTER	Item 159			
160	PRINTER Reset Service PANTUM/HP/CANON/BROTHER PRINTERS	Item 160			
161	RAM DDR4 2666MHz 16GB capacity Compatibility with AIO i7 8th generation	Item 161			
162	RAM DDR4 2444MHz 16GB capacity Compatibility with Laptop	Item 162			
163	SSD 500/448 GB internal (Compatibility with Laptop)	Item 163			
164	Color printer cartridge (cannon)	Item 164			
165	Microsoft office (legal software) recent version	Item 165			

Checked by:

1. Prof. P.P.Shelke

2. Prof.R.V.Mante

3. Prof.A.V.Deorankar

Principal
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Engineering
Amravati

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