



Government College Of Engineering Amravati

(An Autonomous Institute of Govt of Maharashtra)

“Towards Global Technological Excellence”



Phone No. : 0721 - 2531929 - 2531930

Website - www.gcoea.ac.in

E - Mail ID - accounts@gcoea.ac.in

office.gcoeamravati@dtmaharashtra.gov.in

principal@gcoea.ac.in

Enquiry Letter

GCOEA/ WS/PUR/ 2022-23/

4722

Date 20/12/2022

To,

M/S

web site

GCOEA

Subject :- Quotation for the supply **Table Glass ,Table Cloth & Curtain with Fitting ,Aluminum Sidi** for the Workshop Dept

Dear Sir,

As per the above Subject **Table Glass ,Table Cloth & Curtain with Fitting ,Aluminum Sidi** is to be purchased for the Workshop Dept. You are required to Quote the lowest reasonable rate for the following item/machine/equipment mentioned below. The Sealed Quotation Should reach the Undersigned on or before 30/ 12/2022, 3.00 PM Opening Date 30/12/2022 5.00 P.M

Sr.No	Description/Specification	Qty	Remark
1	Table Cloth Light Green Color (As per Dept Requirement Size)	22 Nos Rate in Mater	A.O-01 Registrar-01 C-07 Dean Academic- 11 Dean R & D -I
2	Table Glass with Cutting & Polishing (As per Dept Requirement Size)	28 Nos Rate in Feet	Office-3 Student Office-7 Registrar Cabin-01 Dean Academic -9 I.T Dept 11
3	Window Curtain 4 x 5 Feet with Rod & Fitting	04 Nos	Student Office
4	Window Curtain 3 x 4 with Rod & Fitting	04 Nos	Student Office
5	Window Curtain (As per Requirement size) with Rod & Fitting	01 Mtr	office
6	Mirror 20 x 22 inch	01 Nos	Dean Academic
7	Aluminum Sidi 8 Feet	01 Nos	Workshop

TERMS AND CONDITIONS

- Submission of Quotation:** Two Envelope method of submission of quotation should be followed. i.e. the Sealed Envelope of quotation should consists of two envelope viz., Envelope 1 (Technical Bid) and Envelope 2 (Commercial Bid).

Envelope 1 (Technical Bid) shall consist of following:

- Registration Certification of the manufacturer / Supplier / shop Act

- ii) If supplier is not manufacturer, then Certificate of authorized dealership
- iii) G.S.T. Registration Certificate
- iv) Proof of payment of G.S.T. up to March 2022
- v) Proof of manufacturing / supplying the items in the quotation (List of Supply orders of other organizations / establishments).
- vi) Specifications of the Goods along with Product catalogue / leaflet / information brochure, photographs of the Equipment / Goods / Furniture.
- vii) Undertaking regarding quality and after sales service for the warranty period.
- viii) Conditions of supply, if any, should be properly and explicitly mentioned in the quotation.

Envelope 2 (Commercial Bid) shall consist of following:

- i) All inclusive Rates of Goods / Items / Equipment /Furniture, clearly mentioning the basic rates and various taxes. The rates shall be preferably mentioned both in words and figures.
- ii) All prices must be for destination at Government College of Engineering, Amravati and at specified place/ Laboratory /Department.
- iii) All prices must be for inclusive of Packing forwarding, freight & insurance.
- iv) All prices must be for inclusive of Installation, commissioning charges testing and training, if required.

The Reference no. of this letter and last date of submission of quotation must be mentioned on the envelope containing quotation.


The bidder unable to fulfill the requirements of Technical Bid shall be considered as Invalid and commercial bids of such bidders shall not be opened and considered for evaluation / comparison.

2. **Validity:** The rates must be valid for 60 days from the date of opening of quotations.

The undersigned reserve the right, without assigning any reason, to;

- i) Cancel/ reject the entire lot of quotation
- ii) To extend the last date for submission of quotation

Address:- Principal, Government College of Engineering, Near Kathora Naka, Amravati 444604


Principal
Govt. College of Engineering,
Amravati