



GOVT. COLLEGE OF ENGINEERING AMRAVATI
Near Kathora Naka, Amravati 444604
(An Autonomous Institute of Govt. of Maharashtra)
Towards Global technological Excellence

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(Principal)

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Quotation Enquiry Letter

No. GOCEA/Purchase/QE/OFC/2022/ 2043
Date: 7 / 6 / 2022

To,

M/s. Notice Board

Main Building, GCOEA

Subject: Quotation for the sales of scrap writing paper & other stationary.

Dear Sir,

I have to request you to kindly quote your lowest reasonable rate for the following items and send the quotation in sealed cover so as to reach the undersigned on or before 17/06/2022 & open on 18/06/2022 at 1.30 P.M.

| Sr.no. | Description/Specification | Quantity |
|--------|----------------------------|--------------|
| 01 | Scrap of old writing paper | 500 kg Apprx |

Note:-The following should be mention on the Quotation

Address:- Principal, Government College of Engineering,

Near Katora Naka, VMV Road, Amravati - 444604

- **Kind Attention :** - Administrative Office
- Dispatch No.---- & Refrence No.----, with Quotation Date

TERMS AND CONDITIONS

Validity : The rate offered should be valid for 90 days from the date of opening of Quotation

Delivery: Rates quoted will be considered at college premises(Door Pick up)

Payment : 100 % Payment accepted after weighting of scrap paper & stationary.

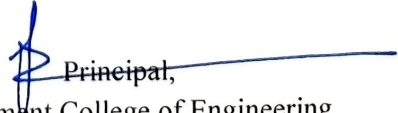
Taxes : Rates quote will be presumed inclusive of all taxes unless otherwise stated

General: 1) GST / Service Tax /Vat clearly mentioned in the quotation, otherwise quotation will be treated invalid

2) The rates shall preferably be quoted both in word , and figures. All cutting, Overwriting shall be duly initialed failing which the quotation is liable to rejected.

3) Penalty for delivery after due date shall be clearly mentioned in the purchase order

4) The undersigned reserves the right to reject any or all quotations without assigning reason.


Principal,
Government College of Engineering
Amravati