



GOVT. COLLEGE OF ENGINEERING AMRAVATI

444 604

(An Autonomous Institute of Govt. of Maharashtra)

Towards Global technological Excellence

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GOCEA/ RCM/Quo/2023/ 271

Date: 16/01/2023

To,

For uploading on Institute website.
www.gcoea.ac.in.

Subject: Quotation for the supply Receipt Collection Software Module for Govt. College of Engineering, Amravati

Dear Sir,

You are requested to quote your lowest reasonable rates for the following items and send the quotation in sealed cover so as to reach the undersigned on or before **23rd January 2023**.

Sr. No	Description/Specification
1)	<p>Receipt Collection Software Module – Income Section</p> <p>For maintaining Income records of any number of Receipts, Daily Cash Collection, Income Abstract and Summary of income financial years wise</p> <p>The Receipt Collection software module may be divided into different integrated sub-modules for avoiding duplication of work, such as:</p> <p>(i) Heads – Various accounts heads such as Tuition Fees, e-Suvidha, Library Fees, etc</p> <p>(ii) Departments – All the departments of the Institute</p> <p>(iii) Challan Templates – consisting of group of heads with respective amount and a form to be filled to be used to create challan for payment.</p>

	<p>(iv) User – A system user who can login to the system and can make a challan or view created challans. The user to be assigned a department and respective challan templates to be used.</p> <p>(v) Reports : DCR, Abstract and Summary Reports as per requirement</p> <p>There should be an admin user who can perform following task.</p> <p>(i) Create Heads.</p> <p>(ii) Create Departments.</p> <p>(iii) Create Challan templates.</p> <p>(iv) Assign department to users. (a signal user can have access to multiple departments, for example the centralized admission user should have access to all the department where the student can be admitted)</p> <p>All the challans generated in the system to be retrieved with status to check if they are paid or unpaid and respective action can be taken.</p> <p>Installation, After sale service and Training</p> <p>(a) The detailed training and deployment activities to be provided at Institute</p> <p>(b) Minor on-going Changes / Bug Fixes and support inclusive.</p> <p>Backups</p> <p>(a) Institute should be able to take regular backup of data in desired format on their local servers</p> <p>(b) Institute Data Privacy should be maintained by the supplier.</p> <p>Annual maintenance : For one year from date of installation</p>
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TERMS AND CONDITIONS

1. Submission of Quotation: Quotations shall be submitted by **“Two envelop system”**

First envelop referred ad ‘Technical Bid’ should consists of following documents for Technical scrutiny:

- i. Licence from competent authority
- ii. G. S. T. registration certificate
- iii. G. S. T. returns up to March 2022
- iv. Proof of supply / manufacture of similar items with copies of supply orders
- v. Undertaking for ‘After sales Service’ for the period of one year

Second Envelop referred as “Commercial Bid” shall consists of the Total quoted price, including all taxes.

The Reference no. of this letter and last date of submission of quotation must be mentioned on the envelope containing quotation. The supplier should preferably attach the product catalogue / leaflet / information broacher, photographs of the furniture along with the quotation. Conditions of supply, if any, should be properly and explicitly mentioned in the quotation. The rates shall be preferably mentioned both in words and figures.

2. **Validity:** The rates must be valid for 60 days from the date of opening of quotations
3. **Price and Taxes :** Price /cost of the supply should include cost for installation, after sale service, one year onsite maintenance and training including all applicable taxes and same should be mentioned in the quotation. Otherwise, the rates quoted will be presumed inclusive of all taxes.
4. **Demonstration:** The lowest bidder shall be required to demonstrate the software module to check its suitability.

The undersigned reserve the right, without assigning any reason, to;

- i) Cancel/ reject entire lot of quotation
- ii) To extend the last date for submission of quotation

Address:- Principal, Government College of Engineering, Near Kathora Naka, Amravati
44604



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GOVERNMENT COLLEGE OF ENGINEERING
AMRAVATI