



GOVERNMENT COLLEGE OF ENGINEERING, AMRAVATI

(An Autonomous Institute of Government of Maharashtra)
Kathora Naka, VMV Road, Amravati, Maharashtra 444 604

"Towards Global Technological Excellence"

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Email: principal@gcoea.ac.in



Quotation/ Enquiry Letter

No. GOCEA/Dean ACD / 2024-2025/ 210
Date: 09/01/2025

To,

Subject: - Quotation for the supply of Gold Medal for Meritorious students, Invitation Card and Booklet for the Graduation Ceremony 2024

Dear Sir,

You are requested to quote your lowest reasonable rates for the following items and send the quotation in sealed cover (as described in Terms and conditions) so as to reach the undersigned on or before 20/01/2025 Opening Date 21/01/2025 at 1.00 PM.

Sr. No	Description/Specification	Approximate Quantity
01	Printing of Invitation Card 2 fold with envelope	200 Nos.
02	Printing of booklet for Graduation Ceremony 2024, Principal Address, Chairman Address, Chief Guest address & Dept. booklet	200 Nos. each
03	Certificate of Merit	30 Nos.

TERMS AND CONDITIONS

Submission of Quotation: Sealed Envelope of quotation should consist of Envelope shall consist of following:

- Specifications of the Goods along with Product catalogue / leaflet / information brochure, photographs of the Equipment / Goods / Furniture.
- Undertaking regarding quality and after sales service for the warranty period.
- Conditions of supply, if any, should be properly and explicitly mentioned in the quotation.
- All inclusive Rates of Goods / Items / Equipment /Furniture, clearly mentioning the basic rates and various taxes. The rates shall be preferably mentioned both in words and figures.
- All prices must be for destination at Government College of Engineering, Amravati and at specified place/
- The Reference no. of this letter and last date of submission of quotation must be mentioned on the envelope containing quotation.

Validity: The rates must be valid for 60 days from the date of opening of quotations. The undersigned reserve the right, without assigning any reason, to; Cancel/ reject the entire lot of quotation or to extend the last date for submission of quotation

Note:-The following should be mention on the Quotation

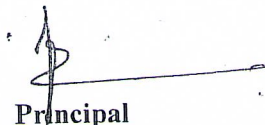
Subject : As above

Kind Attention : - Dean (Academics)

Dispatch No.---- & Reference No.----, with Quotation Date

*Address:- The Principal

Government College of Engineering ,
Near Katora Naka , VMV Road , Amaravati - 444604


Principal

Govt. College of Engineering, Amravati

Copy:-

- 1) Notice Board
- 2) website of GCEA.